**LANDISBURG BOROUGH**

**P.O. BOX 202**

**LANDISBURG, PA 17040**

**(717) 610-3310**

**MINUTES OF JANUARY 13, 2020**

* In attendance: President Stephen Kowalewski; Vice President Larry Baum; Secretary/Treasurer Thomas Gates; Mayor Frances Ewing and Council Members: Richard Garber, Jamie Baughman, Douglas Morrison and Dawn Pogue. Code Enforcement Officer, Harry Nazzaro.
* The Meeting Minutes for December 9, 2020 were read and approved at the beginning of the Reorganizational Meeting. Motion to approve by Richard Garber. 2nd by Jacob Baughman. Motion carried.

**GENERAL PUBLIC AGENDA**

* Miriam Briscoe was present to discuss:
1. The Perry County Bicentennial.
2. The Landisburg Borough web page needing more current updates.
3. Landisburg Borough Audit procedures.
4. The anonymous “Letter”.
* Kim Morrison was present to discuss:
1. An internet link for the Perry County Bicentennial.
2. Ordinance #2020-01. Manufactured Homes.
3. Proposed Tenant Registration Ordinance.

**OLD BUSINESS**

* Ordinance Committee.
1. Manufactured Home Ordinance #2020-01. Motion by Larry Baum to amend Section 1-6. 2nd by Doug Morrison. Motion carried. Motion to table Ordinance #2020-01 until Borough Council Meeting on February 10, 2020 by Doug Morrison. 2nd by Dawn Pogue. Motion carried.
2. Tennant Registration Ordinance. Motion to table upon the decisions of creating a tax base in the Borough of Landisburg by Doug Morrison. 2nd by Larry Baum. Motion carried.

* Code Enforcement Officer – Harry Nazzaro. Verbal Report.

* Wastewater Treatment Plant – Kenneth Morrison.
1. See Operators Report.
2. Provide LMA Reorganizational Meeting results.
3. Provide DEP deficiencies.
* Emergency Management – Jacob Baughman. Continuing Education.

* Land Purchase. Looking to finalize.
* Pursuant of an outside agency for auditing. Jacob Baughman.

**NEW BUSINESS**

* 2020 Chart of Accounts Budget. Motion to pass by Jamie Baughman. 2nd by Dawn Pogue. Motion carried. Motion to add Expenditure to the 2020 Chart of Accounts Budget for the Landisburg Ambulance by Richard Garber. 2nd by Doug Morrison. Motion carried.

* Landisburg Borough Auditors. Motion to appoint Denise Kuntz and Melony Tucker pending eligibility requirements by Doug Morrison. 2nd by Dawn Pogue. Motion carried.

* Discussions of the anonymous “Letter” acquired by the Landisburg Borough Council.
* Landisburg Municipal Authority offer. No movement.
* Create a tax base in the Borough of Landisburg. Discussions of a per-capita tax to offset future expenditures.
* Landisburg Borough Tax Collector. Elected Jacob Baughman to serve. Motion by Dawn Pogue for Thomas Gates to be Deputy Tax Collector. 2nd by Douglas Morrison. Motion carried.
* Financial Interest Forms were given to Landisburg Borough Council members for completion and the return for the records.

* 2020 Spring clean-up. A date and time to be determined.
* Perry Housing Partnership. Homeless people in the Borough of Landisburg. Currently the count is zero per the Landisburg Borough Council.
* Landisburg Ambulance. January, 2020 Minutes and December, 2019 Profit/Loss report were given to the Landisburg Borough Council.

Bills were read.

Motion to pay Bills by Doug Morrison. 2nd by Larry Baum. Motion Carried.

Adjournment at 2145 Hours.